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Monday, December 02, 2013

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| «AddressBlock» | «UIN» |

Dear «FIRST\_NAME»,

I regret to inform you, in accordance with Student Rule 12 that you are suspended from Texas A&M University at Galveston for scholastic deficiency. Your suspension is effective for one calendar year. I encourage you to use this year away from Texas A&M to assess your professional goals, strengthen your academic skills, solve issues which may have affected your scholastic performance or pursue full-time employment so that you can return to TAMUG with renewed capability and enthusiasm.

You may apply for readmission to Texas A&M University at Galveston for enrollment starting after the completion of your one-year suspension. Additional information on the application process for readmission is available from the Office of Admission and Records website. All readmission applications will be reviewed, but readmission is not guaranteed. Factors considered in readmission decisions include grades at Texas A&M, grades on coursework completed since leaving Texas A&M, desired major, and information presented in the application.

You have the right to appeal this suspension if you believe the action is arbitrary, capricious, or prejudiced. If there are extenuating circumstances that may have affected your academic performance this semester that you feel should be considered in this decision, you are encouraged to contact your academic department. Questions regarding this suspension and the appeals process should be directed to the department head of your particular major (see directory below).

Sincerely,



Dr. Donna C. Lang

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| **Department (majors)** | **Designee(s) &  Administrative Assistant(s)** | **Email** | **Phone** |
| General Academics (GACD, MAST) | John Carhart  Lupe Aaron  Brian Lemire | [carhartj@tamug.edu](mailto:carhartj@tamug.edu)  [aaronl@tamug.edu](mailto:aaronl@tamug.edu)  [lemireb@tamug.edu](mailto:lemireb@tamug.edu) | 409-740-4524  409-740-4498  409-740-4536 |
| Marine Biology (MARB, MARF) | Dr. John Schwarz  Rachel Ball | [schwarzj@tamug.edu](mailto:schwarzj@tamug.edu)  [ballr@tamug.edu](mailto:ballr@tamug.edu) | 409-740-4453  409-740-4531 |
| Marine Engineering Technology (MARR) and Maritime Systems Engineering (MASE, MASL) | Dr. Bert Sweetman  Michelle Cervantes  Linda Acosta | [sweetmaj@tamug.edu](mailto:millerma@tamug.edu)  [cervantm@tamug.edu](mailto:cervantm@tamug.edu)  [acostal@tamug.edu](mailto:acostal@tamug.edu) | 409-740-4834  409-740-7197  409-740-4807 |
| Marine Sciences (MARS, OCRE, USGA) | Dr. Melanie Lesko  Dr. Grace Townsend | [leskom@tamug.edu](mailto:leskom@tamug.edu)  [townseng@tamug.edu](mailto:townseng@tamug.edu) | 409-740-4517  409-741-7104 |
| Marine Transportation (MART) | Capt. Augusta Roth  Donna Ferrer | [rotha@tamug.edu](mailto:rotha@tamug.edu)  [ferrerd@tamug.edu](mailto:ferrerd@tamug.edu) | 409-740-4471  409-740-4887 |
| Maritime Administration (MARA) | Dr. Joan Mileski  Linda Godsey | [mileskij@tamug.edu](mailto:mileskij@tamug.edu)  [godseyl@tamug.edu](mailto:godseyl@tamug.edu) | 409-740-4978  409-740-4478 |